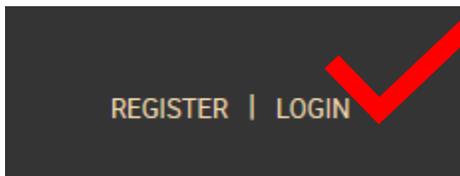


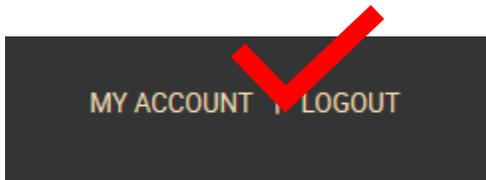
Managing your Numismatics Marketplace Account



Click Register to setup your Numismatics Marketplace account.



Login using information you entered at registration.



Click on My Account to manage your Numismatics Marketplace account.



Numismatics Marketplace offers individual listing options and subscriptions, to purchase a subscription, click on Buy Subscription.



To purchase an individual listing, click on Add Listing.

Multi Listing Package Plans Available

Buy Subscription

Select Plan

Unlimited Online Annual

FREE

Use My Subscription

Unlimited Online:

Unlimited online ads for one year with 10 photos, link to your website and video.

1x1 Listing

\$10.50

Select Plan

1 week online + 1 print issue:

Online ad includes up to 5 photos and link to your website. Print ad includes 200 characters, *an additional charge of \$0.05 for each character over.*

When adding a listing, you will have the option to buy a subscription, use an existing active subscription or purchase one of the many other individual listing options available.

⊕ = required field

Your Online Ad

Category ⊕

Title ⊕

Year

Condition / Grade

Denomination

Description ⊕

Make sure to fill out the fields marked with the red arrow at a minimum – they are required.

Country ⊕ PRIVACY: to keep your personal information anonymous, do NOT enter your street address.

Include Profile With Listing Yes No
If you set this to "Yes", your logo, photo and description from your profile will be included in your listing.

If you DO NOT want you address to display with your ad, please make sure to remove your street address from your listing.

If you want to include your logo and business information with your ad, select Yes. You can modify these settings at anytime so you can see what your listing looks like and decide if you want to change it.

Your Printed Ad

Create Your Print Ad

You can also create a version of your ad that will appear in print.

If you selected an ad listing that includes a print ad, be sure to click on Create Your Print Ad.

Your Printed Ad

Remove Print Ad

Text of Your Ad

Characters Allowed: 200 Remaining: 197 Additional Characters: 0

Print Issue /
Deadline Dates

Print Photo
Number

Your print ad includes 1 photo. Please select the # of the photo you uploaded above to use with your print ad. If you do not want to include a photo with your print ad leave this as "none".

Your online ad text will populate in the Text of your ad (combines Title and Description fields), but you can change as desired. **Please be sure to add contact information in your ad – this is a common issue that is overlooked.** The print ad will show up exactly as you have entered here.

Be sure to select the print issue you want your ad to show up in and if you selected a photo print ad, select the photo number that corresponds to the photos you added above.

Manage My Account

Listings

Subscriptions

Favorites

Saved Searches

Click on Listings to manage your listings.

You can quickly see the status of your listing and the activity with your listing.

4 Listings	ID	Listing	Status	Activity
   	1070	Subscribe to Bank Note Reporter!	Running 4/7/2020 - 4/7/2021	Views 5 Contacts 0



Depending on the status of your listing, you will have different options available for managing with your listing.

Edit: Allows you to change your listing details and photos to display.

Stop: Allows you to stop the listing from displaying. This is typically done when you sell an item before it expires and no longer want the listing showing up.

Copy: Allows you to copy an existing ad. This is especially useful if your ad has expired and you want to run the same ad again. Make sure to update the Title field to what you want displayed.

Delete: Allows you to completely delete the listing from our system.

Run: Allows you to activate an ad that is sitting in draft mode.

After 24 hours of entering your ad, if it doesn't show up on the site, check your listings and be sure the ad isn't inactive and sitting in draft mode. An ad sitting in draft mode will just sit there until you either make it active or you remove it. Once it is active, the Marketplace staff will get a notification to approve.



Click on Update Profile to make changes to your registration information.



Click on Order History to see past purchases.

Manage My Account

Listings

Subscriptions

Favorites

Saved Searches

Click on Favorites to see listings that you have added as your favorites.



Click on the heart on the top right of any listing to add it to your Favorites.

1 Favorites



SILVER EAGLES AND WORLD SILVER BULLION

Click on the listing title to jump directly to that listing.



Click the delete icon to remove the listing from your Favorites.

Search Classified Lis

Save This Search

New Search

1 Results Returned

After you run a search, you can choose to save it so you can run it again at a later time.

Save Search

Give your search a title and save it. You can re-run your search

Create Search 

Title

Search Criteria

Category: Any

Keywords: wheat

ALL words must be found: No

Only show listings with coupons: No

Country: US

Add Saved Search 

Add a Search name and click Add Saved Search.

Manage My Account	Listings	Subscriptions
	Favorites	Saved Searches 

Click on Saved Searches from My Account to see and run your saved search criteria.

Active Interest Media

1 Saved Searches

  [Wheat Search](#) 

Click on the Search name or click on the  run button to run your saved searches.

 Click the delete button to remove your saved search.